



**CITY OF WALLED LAKE
DOWNTOWN DEVELOPMENT AUTHORITY
Tuesday, January 10, 2023**

The Meeting was called to order at 4:00 p.m.

Pledge of Allegiance led by DDA Chairman Blair

ROLL CALL: Ackley, Blair, Lublin, Marshal, Millen, McDonald, Smith

ABSENT: Amin, Allen, Easter, Mechigan

There being a quorum present, the meeting was declared in session.

OTHERS PRESENT: DDA Managing Director Jaquays, DDA Executive Director Whitt
Finance Director Pesta, Council Member Owsinek, Police Chief
Shakinas

**DDA 1-01-23 MOTION TO EXCUSE DDA BOARD MEMBER AMIN AND DDA
BOARD MEMBER ALLEN**

Motion by Blair, supported by Lublin: CARRIED UNANIMOUSLY: To excuse DDA
Board Member Amin and DDA Board Member Allen

REQUESTS FOR AGENDA CHANGES: NONE

APPROVAL OF THE MINUTES:

1. Regular DDA Meeting of November 1, 2022

**DDA 1-02-23 APPROVAL OF THE MINUTES FROM THE NOVEMBER 1, 2022
MEETING**

Motion by Millen, supported by Lublin: CARRIED UNANIMOUSLY: To approve the
minutes from the November 1, 2022 meeting.

CORRESPONDENCE: NONE

AUDIENCE PARTICIPATION: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS: NONE

EXECUTIVE & MANAGING DIRECTOR REPORT:

1. Walled Lake Beach Update

Managing Director Jaquays reported that the fence was installed. Ms. Jaquays said after the installation, one of the posts was tilted and the contractor was timely with the repairs. Ms. Jaquays said this year the City will continue working on the beautification of the beach and preparing it for the summer months.

Executive Director Whitt said that the post footing needed to be fixed and the contractor was able to repair it within the day. Mr. Whitt said more work may be done this year and the DDA can provide input.

DDA Board Member Millen asked if port-a-johns will be available?

Executive Director Whitt said yes, the port-a-johns will be available during the summer months. Mr. Whitt described how the location of the port-a-johns has changed over time and the issues that arose from having a permanent structure.

2. Riley Park- Foster Farmhouse

Managing Director Jaquays said the gazebo and Foster Farmhouse located at Riley Park are in need of upgraded maintenance. Ms. Jaquays said as the City prepares for budget season, looking at ways to finance those improvements will be discussed.

Mr. Whitt said that amenities at Riley Park require routine maintenance. Mr. Whitt gave a brief history of the Farmhouse and highlighted the work of Council Member Owsinek and Mayor Ackley for the work they did to restore the Farmhouse. Mr. Whitt said the building is not operational and it is now the City's responsibility.

DDA Board Member Millen said that the Greenhouse and himself contributed funds to installing windows and repainting the exterior a few years ago.

DDA Board Member Ackley said when the house moved in the 90s, the City had good intentions. Ms. Ackley said there are groups and organizations available that the City should consider partnering with to assist with the Farmhouse.

3. Downtown Sidewalk Improvements

Managing Director Jaquays said in preparation for budget season, discussion will be held to consider a Special Assessment District for sidewalk improvements in the downtown district.

Mr. Whitt explained the City received a complaint alleging that the sidewalks along E. Walled Lake Drive are not ADA sufficient. Mr. Whitt said to fund any sidewalk improvements, a special assessment district will need to be in place. Mr. Whitt said the decision will be made by

City Council. Mr. Whitt reminded the board that some of the areas downtown are not in the City's right of way.

4. Code Violations- Business District

Managing Director Jaquays said there has been inactivity with the development happening at 139 & 141 E. Walled Lake Drive. Ms. Jaquays said as early as this afternoon, the developer and their team were doing work inside the building.

Mr. Whitt said some screening has been up by the windows. Mr. Whitt said the building official red-tagged the building and deemed it an unsafe structure late last year. Mr. Whitt said the building was unstable and has since been stabilized.

DDA Board Member Ackley expressed her concern regarding the safety of the structure.

WARRANT REPORT:

**DDA 1-03- 23 APPROVAL TO RECEIVE AND FILE THE WARRANT FOR
NOVEMBER AND DECEMBER 2022**

Motion by Lublin, supported by Millen: CARRIED UNANIMOUSLY: To receive and file the warrant for November and December 2022

DDA BOARD MEMBER COMMENTS:

ADJOURNMENT:

DDA 1-04-23 ADJOURNMENT

Motion by Lublin, seconded by Millen; CARRIED UNANIMOUSLY: To adjourn the meeting at 4:42 PM.



Hana Jaquays
DDA Managing Director



Steve Blair
DDA Chairman